NEW

FMM Institute
Centre for Professional Development

SBL SCHEME

Supply Chain Management: Best Practices

April 26 - 27, 2017 | 9.00am - 5.00pm | Shah Alam Convention Centre

FACILITATOR

Mr Devindran Raju is a corporate trainer specialising in the area of Supply Chain Management. He obtained his Bachelor of Business Administration (Hons) degree from Universiti Utara Malaysia and is currently pursuing his Master of Science (Management) with the same university. He is a PSMB-Certified Trainer. He has more than 18 years of experience in Supply Chain Management. He has held various managerial positions with several multi-national corporations and his previous position was Senior Logistics Manager with Alps Group. He has vast experience in industries such as FMCG, Electric, Electronics, Automotive, Manufacturing, Forwarding and Third Party Logistics. Devin has researched and designed training programmes in the areas of Logistics, Procurement, Shipping, Warehousing, Project Management, Regulatory-Customs Act, Freight Forwarding, IPC Operations, 5S (Housekeeping), Kaizen, Customer Service and Trading Business Operations. He has the ability to relate to all levels of people, straight-forward approach in conducting his training programmes.

WHO SHOULD ATTEND

Logistics, Warehouse, Sales, Planning Executives/Officers/ Supervisors, Planning Team Leaders and Clerical staff.

IN-HOUSE TRAINING AVAILABLE

ADMINISTRATIVE DETAILS

Dates : **April 26 - 27, 2017**
Time : 9.00 am – 5.00 pm
Venue : **Shah Alam Convention Centre**
No. 4 Jalan Perbadanan 14/9
40000 Shah Alam, Selangor Darul Ehsan
Fees : FMM Members – RM 1,272 per participant
(Inclusive of 6% GST)
Non Members – RM1,590 per participant
(Inclusive of 6% GST)
(Fees include course materials, Certificate of Attendance, lunch and refreshments)

*** Enjoy 10% for registration of two (2) and 20% discount for registration of three (3) or more participants from the same organisation and of the same billing source.**

Registration is on a first-come first-served basis. Cheques made in favour of the "**FMM Institute**" should be forwarded one week before the commencement of the programme. Completed registration form, that is faxed, mailed or e-mailed to FMM Institute, would be deemed as confirmed.

All cancellations must be made in writing. There will be no charge for cancellation received 14 or more working days before the start of the programme. Cancellation received 7 – 14 working days before the start of the programme is subject to a cancellation fee of 50% of the course fees. Cancellation received 6 working days and below before the start of the programme is subject to a cancellation fee of 100% of the course fees. If the participant fails to attend the programme, the full course fees are payable. However, replacement can be accepted at no additional cost.

The FMM Institute reserves the right to change the facilitator, reschedule or cancel the programme and all efforts will be taken to inform participants of the changes. Should the programme be cancelled or postponed, FMM Institute is not responsible for covering airfare, hotel or other travel costs incurred by the participants.

OBJECTIVES

- Understand the different areas of the supply chain and their interrelationships
- Be familiar with the key decisions in the process of Sourcing & Procurement
- Identify storage, maintenance and handling systems required in different logistics situations
- Be familiar with the guidelines for stock management so as to optimise resource acquisition decisions
- Use analytical techniques to manage distribution routes
- Organise logistics processes between the company's production and logistics centre

CONTENTS

- **Module 1: Introduction to Supply Chain Management (SCM)**
  1.1 Definition
  1.2 Stages & Levels of SCM
- **Module 2: Sourcing & Procurement Logistics**
  2.1 Procurement fundamental
  2.2 Forecasting
- **Module 3: Storage Logistics**
  3.1 Incoming operation
  3.2 Material Management
- **Module 4: Distribution Logistics**
  4.1 Delivery Instruction
  4.2 Preparation of Delivery Documentation
- **Module 5: Domestic Transportation**
  5.1 Loading & Recording
  5.2 Tracking & Monitoring
- **Module 6: Export Arrangement**
  6.1 Delivery Modes
  6.2 Incoterms
- **Module 7: Import Arrangement**
  7.1 Import Procedures
  7.2 Documentation
- **Module 8: Inventory Management**
  8.1 Levels of Inventory
  8.2 Stock Taking

For further enquiries, please contact:

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Visit us at: www.fmm.edu.my

REGISTRATION FORM

Supply Chain Management: Best Practices

April 26 – 27, 2017 (Wednesday – Thursday) **Shah Alam Convention Centre**

The Assistant Manager
FMM Institute
Tel: 03-62867200
Fax: 03-62776712
GST Registration No.001764515840

Please tick (✓) accordingly:
PSMB Scheme: ☐ **SBL** ☐ **Non Contributor**
Required vegetarian meal: ☐ **Yes** ☐ **No**

Dear Madam,
Please register the following participant(s) for the above programme:
(To be completed in **BLOCK LETTERS**)

1. **Name** **Designation** **E-mail**

_____

Nationality **IC No.**

_____

2. **Name** **Designation** **E-mail**

_____

Nationality **IC No.**

_____

3. **Name** **Designation** **E-mail**

_____

Nationality **IC No.**

_____

(If space is insufficient, please attach a separate list)

Enclosed cheque/bank draft No. _____ for RM _____

being payment for _____ participant(s) made in favour of the "FMM Institute".

Submitted by:

Name:_____

Designation: _____E-mail: _____

Company: _____FMM Membership No.: _____

Address:_____

_____

Tel No.: _____ Fax No.: _____ Date: _____

My Corporate Identity No.: _____ GST Registration No.:_____