

FMM INSTITUTE
199901000527 (475427-W)
EASTERN BRANCH



FMM INSTITUTE
CENTRE FOR PROFESSIONAL
DEVELOPMENT

EASTERN BRANCH

TRAINING CALENDAR

Building Competence,
Shaping Excellence

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2026

FMM EASTERN BRANCH

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A New Chapter Begins:

FMM REBRANDS FOR MALAYSIA'S INDUSTRIAL FUTURE



FMM
FEDERATION OF MALAYSIAN
MANUFACTURING

The Federation of Malaysian Manufacturing (FMM) unveiled its refreshed identity and new logo during its 57th Anniversary Dinner on August 18, 2025, marking a major milestone following its name change earlier in March. The rebranding reflects FMM's expanded role across the entire manufacturing supply chain and its renewed commitment to advancing Malaysia's industrial growth.

The new logo, officiated by Ministers YB Gobind Singh Deo and YB Steven Sim Chee Keong, features a bold wordmark that symbolizes clarity, strength, and unity. Each element represents FMM's core purpose: **the "F" for Federation, the "M" for Malaysian Manufacturing, and a bridge block illustrating FMM's role in connecting manufacturers, innovators, and stakeholders.**

Shifting from "Manufacturers" to "Manufacturing," the new identity positions FMM as a key driver of digitalisation, sustainability, and ecosystem development. Moving forward, FMM aims to strengthen supply chain linkages, promote digital-first policies, champion a just green transition, and deepen regional engagement within ASEAN, RCEP, and global markets.

Above all, FMM emphasises that the future of manufacturing depends on people—skills, talent development, and innovation. Amid global uncertainties, including trade shifts and new tariff measures, FMM continues to support workforce readiness through TVET and the Government-Industry TVET Coordination Body (GITC).

FMM stands firm as an organisation built on industry, driven by purpose, and committed to shaping the future of Malaysian manufacturing.





FMM INSTITUTE

CENTRE FOR PROFESSIONAL
DEVELOPMENT

FMM'S VISION

Making Malaysian Industries Globally Competitive

FMM INSTITUTE'S VISION

To be the leading organization in providing a comprehensive range of training programme and advanced learning opportunities with educational excellence in manufacturing practices and technology in tandem with the nation's surge towards developed nation status.



FMM INSTITUTE'S MISSION

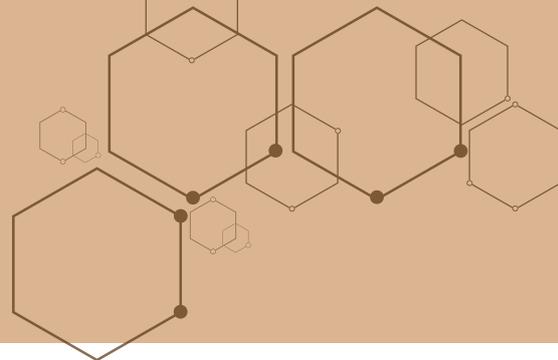
To establish FMM Institute as the centre of excellence to expand and diversify training and educational programmes and to offer qualifications from Certificate/ Diploma to Degree and Masters level.

OUR QUALITY POLICY

Total Commitment To Excellence And Quality



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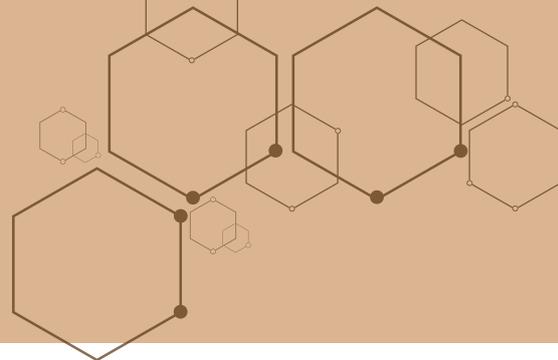
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FMM Institute was incorporated as a separate company of the Federation of Malaysian Manufacturers (FMM) on January 12, 1999. This effort was specifically to expand and focus on its training functions, in line with the objectives of FMM to develop the potentials and enhance the skills of personnel at every level in the industry.

This will create a pool of manpower trained in all aspects of industrial skills and management capabilities to face the challenges as the country moves into the status of an industrialised nation.

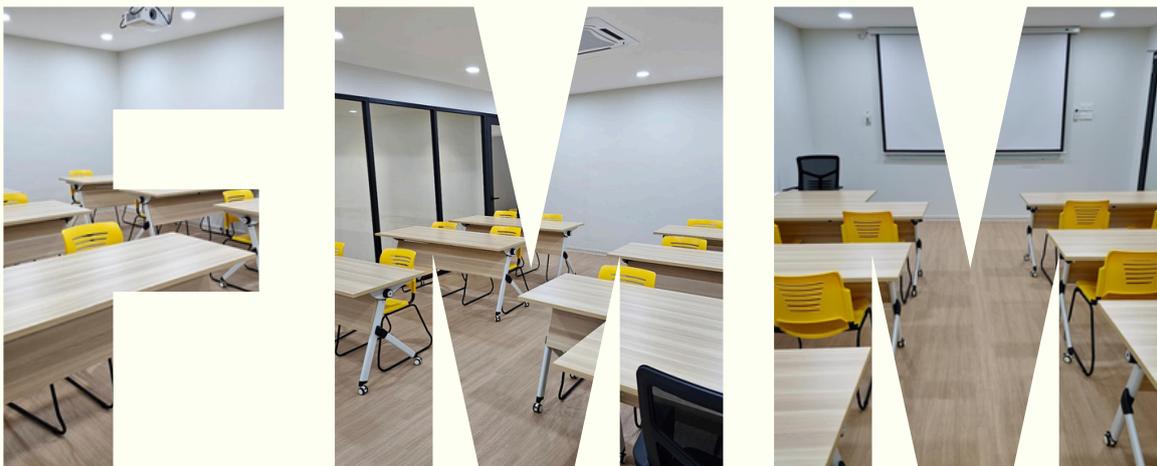
FMM Institute Eastern Branch which covers the states of Pahang, Kelantan and Terengganu was set up with a prime objective to meet and match the training demand and to provide adequate knowledge of industrial skills and management techniques for the industry. Dedicated to provide the best in training and continuous education, FMM Institute aims to be the ultimate one-stop training centre for the manufacturing industry.

FMM Institute offers a wide range of functional training programmes to cater to the diverse needs of the manufacturing and services sectors. Continuing professional education provides the opportunity for the working personnel to gain the necessary qualifications to upgrade themselves both professionally as well as for self development. This opportunity is made possible through FMM Institute's certificate, public and in-house programmes in selected areas of industrial and management skills.

FMM Institute's programmes could also be specially customised to meet the training needs of specific industries and conducted on in-house basis. Programme outlines and objectives are discussed with the companies and facilitators will be selected to develop the programmes accordingly. All in-house programmes are packaged to be cost effective for companies with no compromise on the quality of the programmes and the desired results.

FMM Institute considers various factors such as inputs from the industry and engagements with training experts and consultants from relevant areas to deliver programmes of high degree of flexibility in terms of duration, learning and teaching resources and venues. In addition, FMM Institute constantly evaluates the performance of its facilitators and ensures that they keep abreast with the latest information and knowledge.

FMM Institute is an Approved Training Provider (Class A) registered with the Pembangunan Sumber Manusia Berhad (PSMB), Ministry of Human Resources since 1995. The Institute received the Private Higher Education Institution (IPTS) status from the Ministry of Education in July 2001 which is an approval to conduct MQA approved Diploma and Higher Level programmes. FMM Institute Eastern Branch currently offers Certificate, Public and In-House courses in various fields.



FMM Institute – Network

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IN HOUSE PROGRAMME

FMM Institute Eastern Branch is able to tailor-make In-House Training Programmes to suit individual company's need. Course outlines and objectives are discussed with companies in order to customise the courses and the facilitators will develop the training materials accordingly.

ALL FMM Institute Training Programmes can be offered on In-House basis. The benefits are:

- Contents are customised to suit training objectives;
- Conducted at own premise;
- Cost effective and flexible scheduling;
- Pool of experienced trainers with relevant experiences.

TOP MOST POPULAR IN-HOUSE PROGRAMMES

MANAGEMENT AND PERFORMANCE DEVELOPMENT

1. Leadership Development Coaching
2. Developing EQ and Problem Solving Skills
3. Coaching and Mentoring Skills
4. Creative Thinking and Problem Solving

QUALITY SYSTEMS AND PRODUCTIVITY IMPROVEMENT

1. Teknik Kawalan Kualiti untuk QC
2. ISO 9001: 2008 QMS Internal Auditing
3. Quality Improvement Tools and Techniques
4. Teknik Peningkatan Productiviti

HUMAN RESOURCE AND INDUSTRIAL RELATIONS

1. Handling Misconduct and Discipline
2. Conducting Domestic Inquiries
3. Understanding The Employment Act 1955
4. Coaching and Counselling Skills

SALES AND MARKETING

1. Excellent Customer Service
2. Handling Customer Complaints
3. Winning Back Lost Customers
4. Sales Negotiation Skills

SUPERVISORY AND MOTIVATIONAL SKILLS

1. Kemahiran Penyeliaan Berkesan
2. Perancangan dan Kawalan Pengeluaran untuk Penyelia
3. Effective Supervisory Skills
4. Enhancing Emotional Intelligence at Work

INDUSTRIAL SAFETY AND ENVIRONMENT MANAGEMENT

1. First Aid, CPR and AED Training
2. Safe Forklift Driving Skills
3. Occupational Safety and Health Management
4. Safe Handling of Chemical

PROCUREMENT, LOGISTICS AND OPERATIONS

1. Production Planning and Control
2. INCOTERMS 2020, Import and Export Documentation
3. Effective Negotiation Skills for Purchasers
4. Operasi Stor dan Gudang

MAINTENANCE

1. Root Cause Analysis for Maintenance
2. Basic Electricity and Troubleshooting
3. Total Productive Maintenance
4. Penyelenggaraan Asas untuk Juruteknik

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MONTHLY TRAINING PROGRAMME



NO.	PROGRAMMES	DATE	DURATION	FMM MEMBER	NON-MEMBER
JANUARY 2026					
1	Effective Documentation and Office Records Management	Jan 12-13	2 days	972	1080
2	Improving TNA Practices & Creating a Competency Matrix 	Jan 21-22	2 days	864	972
FEBRUARY 2026					
1	Power Up Your Safety and Health Committee	Feb 3-4	2 days	972	1080
2	Scheduled Waste Management	Feb 5-6	2 days	972	1080
3	Managerial Communication for New Leaders	Feb 9-10	2 days	972	1080
4	Power BI Data Visualization and Business Intelligence	Feb 11-12	2 days	972	1080
MARCH 2026					
1	Managing Non Performer	Mar 9-10	2 days	972	1080
2	ISO 14001:2015 EMS Competent Internal Quality Auditor	Mar 12-13	2 days	972	1080
3	Coaching & Mentoring for High Performance	Mar 16-17	2 days	972	1080
4	Operational Excellence for Manufacturing	Mar 30-31	2 days	972	1080
APRIL 2026					
1	Efficient & Effective Incident Reporting	April 2-3	2 days	864	972
2	Implementing ISO 9001:2015 Quality Management System Requirements Amendent:2024	April 6-7	2 days	972	1080
3	The Art of Marketing	April 15-16	2 days	864	972
4	High-Impact Presentation Skills 	April 20-21	2 days	972	1080
5	Finance for Non-Finance Executives & Managers	April 22-23	2 days	864	972
6	Production, planning and Control Strategies	April 27-28	2 days	972	1080
7	Understanding Labour Laws –The Employment Act 1955 (AMENDMENT 2022)	April 29-30	2 days	972	1080
MAY 2026					
1	10 practical stress management tools & EQ towards better mental health 	May 4-5	2 days	972	1080
2	Efficient Document Management in MSME (Micro, Small & Medium Enterprises)	May 7-8	2 days	864	972



MONTHLY TRAINING PROGRAMME



NO.	PROGRAMMES	DATE	DURATION	FMM MEMBER	NON-MEMBER
MAY 2026					
3	Bengkel Kualiti: Juruaudit dalaman ISO9001:2015	May 11-12	2 days	972	1080
4	Incident Investigation & Analysis Using The Tripod Beta Methodology	May 13-14	2 days	972	1080
5	Total Productive Maintenance	May 18-19	2 days	972	1080
JUNE 2026					
1	Poor Performers, Absenteeism & Problematic Employees 🗣️	June 4-5	2 days	972	1080
2	OSHA 1994 Awareness	June 8-9	2 days	972	1080
3	Business Growth & Innovation Strategies	June 10-11	2 days	972	1080
4	Strategies & Challenges in Office Administration Roles and Documentation	June 15-16	2 days	864	972
5	Workplace Safety and Health Awareness	June 24-25	2 days	864	972
JULY 2026					
1	Effective Customer Service and Complaints Management	July 2-3	2 days	864	972
2	Technical Report Writing	July 6-7	2 days	972	1080
3	Fundamental Supply Chain Management Workshop To Enhance Business Effectiveness	July 14-15	2 days	864	972
4	Project Management & Agile Methodologies	July 20-21	2 days	972	1080
5	Productivity Workshop: 6S implementation	July 22-23	2 days	972	1080
AUGUST 2026					
1	7QC Tools	Aug 3-4	2 days	864	972
2	Scheduling Using MS Project 2016	Aug 10-11	2 days	972	1080
3	Remuneration Strategies	Aug 17-18	2 days	864	972



MONTHLY TRAINING PROGRAMME



NO.	PROGRAMMES	DATE	DURATION	FMM MEMBER	NON-MEMBER
SEPTEMBER 2026					
1	Innovative Management using Digital Technology 	Sept 1-2	2 days	864	972
2	Employment Related Laws	Sept 3-4	2 days	972	1080
3	Effective Planning and Organizing for Better Work Performance	Sept 7-8	2 days	972	1080
4	Positive Impact Masterclass (Growth Mindset & Resilience)	Sept 9-10	2 days	864	972
OCTOBER 2026					
1	8D Problem Solving	Oct 5-6	2 days	972	1080
2	Quality Workshop: Root Cause Analysis and Systematic Problem Solving	Oct 7-8	2 days	972	1080
3	Chemical Spill & Splash Controls	Oct 12-13	2 days	972	1080
4	Mastering Project Management Essentials	Oct 14-15	2 days	972	1080
5	Effective Business Writing Skills	Oct 19-20	2 days	972	1080
NOVEMBER 2026					
1	New Era Leadership	Nov 3-4	2 days	972	1080
2	WIN WIN Communication & Interpersonal Skills 	Nov 10-11	2 days	972	1080
3	Planned Maintenance (PM) Challenging the Team to Zero Unplanned Machine Breakdown	Nov 16-17	2 days	864	972
4	Effective Housekeeping – The 6S	Nov 23-24	2 days	972	1080
DECEMBER 2026					
1	Pembentukan Penyelia Yang Efektif & Berkebolehan	Dec 7-8	2 days	972	1080
2	Quality workshop: Calibration and Measurement System Analysis	Dec 14-15	2 days	972	1080

Note:
Additional training programmes will be added from time to time when there are demands.



FMM Certificate in Boilerman

- Specially developed to upgrade the Theoretical and Operational Skills of Boiler Supervisors, Operators, Assistants and Apprentice in handling Steam Boilers.
- Prepare participants for the Boilerman Grade 2/ Garde 1 examinations conducted by Jabatan Keselamatan dan Kesihatan Pekerjaan (JKKP).

➤ April 14 -17 , 2026

Member: RM1,944

➤ July 8 -11, 2026

Non-Member : RM2,592



FMM Certificate in Occupational Safety and Health Coordinator (OSH-C)

It is a requirement to appoint **AT LEAST ONE** of its employees as an Occupational Safety and Health Coordinator to manage OSH affairs if an employer **employs five or more employees** at work.

29A of the Occupational Safety and Health (Amended) Act 2022

➤ April 21-23 , 2026

Member: RM1,026

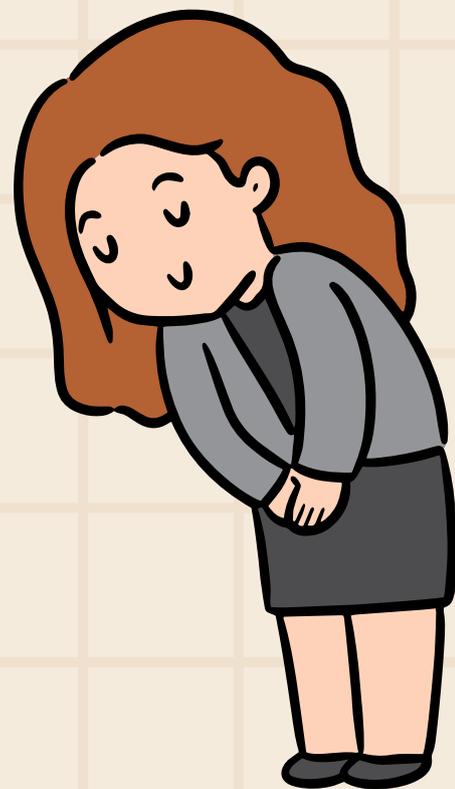
➤ June 24-26, 2026

Non-Member : RM1,350

➤ Aug 23-25, 2026



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Thank You

for your continuous support given
to us

MORE INFO >>

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