



Fire Safety Awareness Seminar with BOMBA Selangor:

Navigating the e-Premises System & Understanding the Fire Safety Organisation (OKK)



Oct 21, 2026
(Wednesday)



8.30AM - 5.00PM



Concorde Hotel Shah Alam

HRDCORP SBL - KHAS PROGRAM NO: TBA
TRAINING PROVIDER MYCOID: 007907X_SELKL

INTRODUCTION

FMM Selangor & Kuala Lumpur Branch Fire Safety Awareness Seminar with BOMBA Selangor aims to provide participants with practical guidance on navigating the e-Premises System and understanding the roles and responsibilities of the Fire Safety Organisation (OKK).

The seminar will provide insights into the key requirements and processes involved in the e-Premises System, while highlighting the importance of having an effective OKK in place to support fire safety management and emergency preparedness. Participants will also gain a better understanding of common requirements, responsibilities and practical measures to strengthen fire safety practices at the workplace and facilitate better coordination with BOMBA Selangor.

Objective

- Provide a better understanding of the e-Premises System, its functions and application in fire safety management.
- Familiarise participants with the key requirements and processes of the e-Premises System.
- Enhance understanding of the roles and responsibilities of the Fire Safety Organisation (OKK).
- Highlight practical fire safety measures to strengthen workplace preparedness and coordination with BOMBA Selangor.



Speaker direct
from BOMBA Selangor HQ



TUAN HAFIFI HAFIZ
PENOLONG KANAN
PENGUASA BOMBA / KB6

RM 896.40 (Member)
RM 1,026 (Non Member)
Inclusive SST @ 8%



Fire Safety Awareness Seminar with BOMBA Selangor: Navigating the e-Premises System & Understanding the Fire Safety Organisation (OKK).

Closing Date:
October 09, 2026 (Friday)

October 21, 2026 (Wednesday) 08.30 am - 5.00 pm at Concorde Hotel Shah Alam

SBL-KHAS SCHEME
This programme is claimable under SBL-KHAS. FMM will claim the course fee directly from the employer's account with HRDF. However, approval from PSMB is required prior to commencement of programme by submission via eTris under Skim Bantuan Latihan (SBL-KHAS). The company has to make the FULL PAYMENT to FMM in the event that no disbursement from HRDF (SBL KHAS scheme) under any circumstances.

WHO SHOULD ATTEND?
All employees, managers, and supervisors who are required to manage or working in High-Risk areas.

Fee	Per Pax	8% Service Tax	Total
Member	RM830	RM66.40	RM896.40
Non-Member	RM950	RM76.00	RM1,026

PAYMENT METHOD

- Cheque payable to: "FEDERATION OF MALAYSIAN MANUFACTURING"
- E-Payment: Malayan Banking Berhad A/C No: 5121-0160-3721 (Swift code: MBBEMYKL)

REPLACEMENT/CANCELLATION/NO SHOW

- Replacement is allowed at no additional cost.
- Cancellation must be in writing to FMM Selangor & Kuala Lumpur seven (7) days before the programme; otherwise, there will be no refund.
- Participants who do not attend the seminar are liable for the full fee.

TECHNICAL INFORMATION

- For SBL-Khas Scheme, grant approval must be forwarded to FMM at least 3 days before the seminar date.
- Within 1 week after registration, confirmation email will be sent to participants. Kindly email to fmmselangor@fmm.org.my if the participant did not receive any email from FMM.
- Details of seminar will be emailed to participants 48 hours before commencement of the session.
- FMM reserves the right to cancel or reschedule the event. All efforts will be taken to inform participants of changes. FMM is not responsible for any costs incurred by participants in the event of cancellation or a reschedule.

FMM Selangor & Kuala Lumpur

- 03-55692950
- En Asrul / Puan Norhayati
- fmmselangor@fmm.org.my

Please tick accordingly
() Claiming for HRDC-SBL-KHAS
() Not Claiming for HRDC-SBL-KHAS

*Please state the quantity if you require vegetarian meal for person(s): ____ pax

Time	Session
9.00AM - 9.15AM	Opening & Programme Briefing Introduction to programme objectives and key focus areas
09.15AM - 10.30AM	Session 1: Understanding the e-Premises System - Introduction and purpose of the e-Premises System - Key functions and features - Basic requirements and processes
10.30AM	Morning Break
11.00AM - 12.15PM	Session 2: Navigating the e-Premises System - Key processes and procedures - Submission requirements and matters to note - Common issues and practical guidance
12.15PM - 01.00PM	Awareness Sharing: Common Fire Safety Issues - Common fire safety findings - Lessons from inspections and audits - Practical improvement measures
01.00PM	Lunch Break
02.00PM - 03.00PM	Session 3: Understanding the Fire Safety Organisation (OKK) - Purpose and establishment of OKK - Roles and responsibilities of OKK members - Fire safety and emergency preparedness
03.00PM	Tea Break
03.15PM - 04.30PM	Session 4: Fire Safety Management & Preparedness 🔥 - Workplace fire safety practices - Emergency preparedness and response
04.30PM - 05.00PM	Key Takeaways & Action Planning Closing remarks

Name	IC Number	Designation	Email

Submitted by:

Name:_____

Designation:_____

Company:_____

FMM Membership No:_____

Tel:_____ Fax:_____

Email:_____

Address:_____

Company TIn No: _____