

FMM *Mastering* Malaysian Import, Export, Customs Documentation & Procedures



COURSE OBJECTIVES



- Understand key **shipping documentation** and **import & export procedures**.



- Identify **customs controls, prohibitions, licensing requirements, duties and SST applicable to import/export activities**.



- Gain knowledge of **customs incentives, facilities and trade facilitation schemes**, including Bonded Warehouses, FTAs, Free Zones, LMW, AEO, ACTS, drawback and Customs Rulings.



- Understand key **contracts, cargo insurance and shipping requirements** in international trade.



- Apply the knowledge gained through **practical group work and case studies**.

Qr Code:



<https://forms.gle/vJympXzsmWZga1fq9>



Closed Date:
September 30, 2026



Date : October 7, 2026 (Wednesday)



Time : 8:30am - 5:00pm



Venue : Zoom Online Platform



Registration Fees : FMM Member – RM756.00 / Non-Member – RM918.00
(Inclusive of 8% Service Tax)



For further details, kindly contact Ms Zura / Ms Nur Fatihah of the FMM Johor Branch secretariat at Tel No. +607-357 7613 or email at zuraidahnur@fmm.org.my / nur_fatihah@fmm.org.my.



FMM MASTERING MALAYSIAN IMPORT, EXPORT, CUSTOMS DOCUMENTATION & PROCEDURES

OCTOBER 7, 2026 (WEDNESDAY) | 8.30AM - 5.00PM | ZOOM ONLINE PLATFORM

REGISTRATION :

1) Full Name :

NRIC :	Vegetarian : Yes [] No []
Designation :	
Phone No :	Email :

2) Full Name :

NRIC :	Vegetarian : Yes [] No []
Designation :	
Phone No :	Email :

3) Full Name :

NRIC :	Vegetarian : Yes [] No []
Designation :	
Phone No :	Email :

Submitted by:
Name :

Designation :	
Company Name :	
Company New Registration No :	
FMM Membership No :	
Company Address :	
Phone No :	Email :
TIN No :	SST No :

Please Tick Appropriate Box

We hereby confirmed that :

☐ We will be claiming under **SBL-KHAS SCHEME** and full payment would be made to Federation of Malaysian Manufacturing in the event that no disbursement from HRDC under any circumstances.

☐ We will **NOT** be claiming under SBL-KHAS SCHEME, Enclosed cheque/bank draft, No _____ for RM_____ being payment made for _____ participant(s) made in favour of Federation of Malaysian Manufacturing

PARTICIPATION FEE :

PARTICIPANT	PER PAX	SST (8%)	TOTAL
Member	RM700	RM56	RM756
Non - Member	RM850	RM68	RM918

- Registration form must be completed and returned to FMM Johor by **September 30, 2026**
- All confirmed participants should make the full fee before the event.

SBL-KHAS SCHEME - HRDC Claimable Courses:

- Grant Approval** must be forwarded to FMM Johor at least **3 DAYS BEFORE** the programme date.
- 100% attendance is a must.** Participants who fail to attend, the full fees shall be payable by the company

PAYMENT METHOD :

PAYEE NAME : **FEDERATION OF MALAYSIAN MANUFACTURING**

Bank Name : **Malayan Banking Berhad**

Account No : **5-01280-05654-2**

Swift Code : **MBBEMYKL**

FMM SST No : **W10-1901-32000108**

FMM TIN No : **C25703742100**

- Cheque/Bank Draft Crossed Account Payee only
- Bank-in Payment : E-Mail Deposit Slip to FMM for Issuance of Official Receipt
- Please write the **Event Name** on the reverse side of the cheque/bank-in slip

REPLACEMENT/CANCELLATION/NO-SHOW :

- Cancellation must be in writing to FMM. Replacement at no additional cost. *(Must be in Writing with Reasons 7 days before the programme)*
- Non-FMM members **MUST PAY** the full fee before/on the day of the event. Members need to provide a Letter of Undertaking to ensure participation before the event.
- FMM reserves the right to cancel or reschedule the programme. All efforts will be taken to inform participants of the changes.

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ITINERARY

08:30am – 09:00am



Registration of Participants

09:00am – 09:05am



Welcome Remark by FMM Johor

09:05am – 10:30am



Module 1: Shipping Documentation & Procedures

- Contract & Insurance
- Shipping Documentations
- Import & Export Procedures

10:30am – 10:45am



Morning Break

10:45am – 01:00pm



Module 2: Customs Regulations

- Import & Export Control/Prohibitions
- Export / Import License
- SST, Import, Export Duties, Excise Duties & Vehicle Levy

01:00pm – 02:00pm



Lunch

02:00pm – 03:30pm



Module 3: Customs Incentives & Enforcement

- Bonded Warehouse
- Free Trade Agreements
- Other Facilities (Free Zones, LMW, AEO, ACTS, Drawback, Ruling, Etc)

03:30pm – 03:45pm



Tea Break

03:45pm – 04:30pm



Module 4: Group work & Case studies

04:30pm – 05:00pm



Q&A Session



End of Programme

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SPEAKERS

MR DEVINDRAN RAJU

HRDC Certified Trainer | Specialist in Supply Chain Management & Logistics

Mr. Devindran Raju is a seasoned Corporate Trainer with over 18 years of hands-on experience in Supply Chain Management and Logistics. He holds a Bachelor of Business Administration (Hons.) from Universiti Utara Malaysia (UUM) and is currently pursuing his Master of Science (Management) at the same university. He is also a Certified Trainer under HRDC.

Throughout his career, Mr. Devindran has held key managerial positions in several multinational corporations, giving him a strong foundation in both operational and strategic aspects of supply chain and logistics. His professional exposure spans diverse industries such as FMCG, Electronics, Automotive, Manufacturing, Forwarding, and 3rd Party Logistics, enabling him to deliver practical insights tailored to participants from multiple business backgrounds. He has researched, designed, and delivered impactful training programs in areas such as:

- Supply Chain Management & Total Logistics
- Procurement, Inventory & Warehousing
- Shipping, Import/Export Procedures & Incoterms
- Licensed Manufacturing Warehouse (LMW) Compliance

In addition, he conducts management and productivity programs including Supervisory Skills, SS, Kaizen, Customer Service, and Soft Skills, making him a versatile trainer trusted by many organizations.

Mr. Devindran is also actively engaged in professional certification programs, serving as a trainer for:

- FMM Certificate in Shipping
- FMM Certificate in Supply Chain Management
- FMM Certificate in Procurement & Inventory Management
- FMM Certificate in Store & Warehouse Management

Known for his dynamic, engaging, and humorous presentation style, Mr. Devindran is a much sought-after trainer who can relate effectively to participants at all levels. His ability to simplify complex concepts into practical, real-world applications ensures high participant engagement and learning retention. With his passion for knowledge-sharing and commitment to excellence, Mr. Devindran continues to be the trainer of choice for many leading organizations.